

OFFICE OF THE CHIEF MEDICAL OFFICER SRINAGAR  
Behind National School Building, Karan Nagar, Srinagar  
Ph. No.0194-2452499, E-Mail address: cmo.sgr.kmr@gmail.com

**Tender Notice for Cartridges, Drums & Tonners**

Sealed Tenders affixed with Rs.5/- revenue stamps, accompanied with the Security Deposit to the tune of Rs.2,000/- (Two Thousands), in the shape of CDR/FDR from any nationalized bank/JK Bank having validity not less than 24 months from the date of issue pledged to the Chief Medical Officer Srinagar, are invited for and on behalf of the Governor of Jammu & Kashmir, from the Authorized / Registered Dealers/Suppliers/Contractors of the Valley for Purchase / refilling of various Cartridges, Drums and Tonners to be used with computer printers and Photostat machines etc, required by this office for the year 2018-19, likely to be scattered during 2019-20, till new tenders are invited and rates finalized. The tender without any Security Deposit shall be out rightly rejected.

The detailed Tender Notice along with the List of items, terms & conditions can be had on written request during all working days upto 14.06.2018 (3.00 p.m) against the Non-refundable cash amount of Rs.200/- (Rupees Two Hundreds Only), for which necessary G.R to be collected from the office of the undersigned, as cost of tender, which should be enclosed while submitting the Tender Documents.

The tender notice along with all the information can also be seen & downloaded from the official website www.kashmirhealth.org . The tender documents to be submitted should be addressed to Chief Medical Officer Srinagar, behind National School Building, Karan Nagar, Srinagar Ph.No.0194-2452499,email address: cmo.sgr.kmr@gmail.com & should reach this office by or before 21.06.2018 upto 3:00 p.m.

The tenders will be opened on 22.06.2018 at 11.00 A.M in presence of any intending supplier / any other authorized representative who may be present. In the event of any of above mentioned dates be declared as holidays/closed day/Strike etc then the schedule for carrying out the assignments shall be taken to next working date, at the prescribed schedule time.

The undersigned reserves the right to accept or reject any tender or any part of the tender without assigning any reasons thereof.

  
Chief Medical Officer  
Srinagar

NO: CMO/S/Accts/2018-19/NIT-Catridges/ 1113-14

Dated: - 8/6/2018

**Copy to the:-**

1. Joint Director, Information Department, Kashmir (email add: infkadvt@gmail.com for publication of above Tender Notice in two leading News paper of the Valley, one in English Daily and other in Urdu Daily, having largest circulation. The relevant information with regard to date and name of News Paper, in which the NIT be issued for publication may kindly be communicated to this office through our official mail address www.cmo.sgr.kmr@gmail.com for collection of relevant News Papers for official records.
2. I/C Website, RFPTC, Barzulla, Srinagar(email address: dhswebsite@gmail.com for information and uploading of the NIT in the official website www.kashmirhealh.org

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NO: CMO/S/Accts/2018-19/NIT-Catridges/ 1113-14

Dated: - 6/8 / 2018

**Terms & Conditions Of Tender Notice For Purchase / refilling of Cartridges Drums & Tonners for the year 2018-19 to be scattered during-2019-20**

01. The rates quoted should require to be inclusive of all Taxes and charges etc.
02. The rates should be quoted against each item of the tender both in words and figures, without cutting, tempering and transparent tape should be applied on quoted rates.
03. The Tenders received without Earnest Money Deposit shall out rightly be rejected.
04. The tender received after the due date shall not be entertained.
05. All Terms & Conditions of N.I.T. shall be part of Supply order / Rate Contract and agreement.
06. Tender must be submitted in properly sealed envelope duly marked "Tender for – Cartridges, Drums, and Tonners – 2018-19" with proper seal and signature & should also be accompanied with the following:
  - i. Earnest Money Deposit in shape of FDR / CDR from any Nationalized Bank / Scheduled Bank preferably J & K Bank Ltd. having validity not less than 24 months from the date of issue.
  - ii. G.S.T Registration certificate issued by the competent authority. (Self attested copy)
  - iii. G.R of tender fee.
  - iv. G.S.T clearance upto latest quarter. (Self attested copy)
  - v. Copy of PAN card of the firm/proprietor (Self attested copy).
  - vi. Copy of Dealership/authority letter of original manufacturer of the item / article (Self attested copy)
07. The tender documents should be page marked and bearing signature with seal on each and every page.
08. The successful tenderer shall be responsible for execution of the contract in full and shall not in any case assign or sublet contract or part thereof to any other party. Suitable penalty as per the Financial Code shall be imposed for any deviation from contractual obligation on merits of each case, which can be recovered from Security Deposit etc. and it can even entail black listing of the supplier / firm / dealer.
09. No representation regarding increase or decrease / withdrawal of rates quoted against tender shall be considered after the last date of submission of quotations.
10. The quality of material shall be binding upon the tenderer(s) and in case of any article(s) supplied not being approved / original those shall be liable to be rejected and destroyed. Any expenses as a result of rejection of supplies shall be entirely

at the cost of tenderer, firms shall have to remit cost of said spurious item(s) even if same had already been consumed besides penalty to be imposed.

11. If approved supplier failed to execute the supplies as per the prescribed specifications or to deliver the goods etc within the specified period, the Purchasing Officer shall be at liberty to make alternative arrangements at risk and cost of approved firm.
12. The tenderer whose tender is accepted shall arrange to execute the supplies within stipulated time as mentioned in the supply order.
13. In case of any dispute / difference or doubts between the Purchasing Officer and the approved supplier, the orders of the Purchase Committee, shall be final.
14. Jurisdiction for any legal proceedings shall be J&K Court Srinagar only.
15. In case of supplies made by the approved firm during the rate contracts period under reference on cheaper rates to any other Government Institutions / Department(s) in the state, the difference of the cost shall be recovered proportionately.
16. The payment shall be released after receipt / Verification of the supplies etc. to the entire satisfaction of the Purchasing Officer through endorsed WDC bills / Bank Drafts etc. and the Bank Charges on account of remittance shall be borne by the firm / payee. No advance payment shall be authorized.
17. The rate contract shall remain valid for a period of one year from the date of issue of contract or till such time new rate contract is issued.
18. The successful tenderers shall have to abide by the standard terms and conditions of contractual obligations as laid down in J & K Financial Code/Rules besides
19. Approved firm has to execute an agreement with the undersigned, on Rs.50/- Judicial Paper as specified in Form F.C 31 D of Financial Code Volume-II (as enclosed), within a week's time positively, from the date of Rate Contract, wherein it should be invariably recorded that you will abide by the orders as and when placed by this office, as per terms and conditions of the tender notification / Rate Contract. //

  
Chief Medical Officer  
Srinagar

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NO: CMO/S/Acctts/2018-19/NIT-Catridges/ 1113-14

Dated: - 6/6/2018

Detailed List of Cartridges, Drums, and Tonners to be used with Computer Printers, and Photostat

S. No	Name of the items with specification	Rates inclusive of all taxes and charges.	
		For new & original product	For refilling only
1.	Cartridge for HP LaserJet Printer Model 88-A		
2.	Cartridge for HP LaserJet Printer Model 78-A		
3.	Tonner / Cartridge for Photocopier Kyocera, Model 2201		
4.	Tonner / Cartridge for Printer Kyocera, Model 1120		
5.	Tonner / Cartridge for Ricoh Printer Model SP 111		
6.	Cartridge Set for Printer EPSON Model L565		

Seal and Signature of tenderer